

The FHS Habits of Work rubric and scores will be used school-wide for students in the class of 2021 and beyond. Teachers of students in the class of 2020 are highly encouraged to also use this school-wide rubric.

Purpose: At Freeport High School we strongly believe that a student's success and achievement is closely related to a strong work ethic, persistence and other positive classroom behaviors. Teachers will support students in learning and developing strong work habits and will provide feedback on student progress through the FHS Habits of Work Rubric. At FHS, Habits of Work scores reflect the belief that:

- Students can develop behaviors which support their own academic and interpersonal growth.
- Students will enhance skills that will directly impact their success in college and/or career.
- Students can potentially earn more time and support in order to further develop understanding and/or re-assess when necessary when demonstrating strong work habits.
- Student work habits should be tied to co curricular activity (see athletic handbook).

Habits of Work Criteria:

Preparedness: Timeliness, Organization, Homework Completion

Engagement: Participation, Collaboration, Respect, Leadership

Work Ethic: Meets Criteria, Effort and Attention to Detail, Quality of Work, Perseverance

Interpretation: We recognize that each class has different qualities, and so augmenting these indicators or interpreting them to make the most sense in one's classroom is encouraged. All teachers should use the common rubric and then share details with students about specific course and teacher expectations. These HoW qualities are purposefully left open to interpretation.

Frequency/Timeframe:

Each teacher will give students a HoW score on **at least once (on any indicator) every two weeks** and the score will be entered in PowerSchool. All three indicators must be assessed and put into PowerSchool at least once per month. Teachers may give HoW scores more frequently than that, but at a minimum, students will receive a HoW score once every two weeks.

Habits of Work and Reassessment:

In our school, students can earn opportunities for reassessment. Each course will have a clearly outlined process for how and when a student is eligible to reassess. Teachers of each course will inform students of their reassessment process. All tasks associated with the relearning process are at the discretion of the teacher.

Although reassessment can/will look different in each course, there are some school-wide processes that we'll use:

- A student will have the option to request to retake or revise a summative assessment if s/he has not yet reached proficiency (83 or higher).
- Teachers decide whether a student is eligible to participate in the reassessment process.
 - Habits of Work grades are factored into this decision.
- Students who do not request or do not complete the reassessment opportunity will maintain the original score.
- There are no reassessments for midterm and final exams.
- There are no opportunities for reassessment for incidents of academic dishonesty.

Reporting:

- HoW grades will be reported on PowerSchool, on grading reports, and on student transcripts.
- In addition to an academic honor roll, there will be HoW recognition.

FHS Habits of Work Rubric
2019 - 2020

	Beginning	Developing	Proficient	Distinguished
Preparedness - Timeliness - Organization - Homework completion	I rarely meet deadlines.	I sometimes meet deadlines.	I usually meet deadlines.	I always meet deadlines.
	I am rarely prepared for class.	I am sometimes prepared for class.	I am usually prepared for class.	I am always prepared for class.

In _____ class, this looks like:

Engagement - Participation - Collaboration - Respect - Leadership	As an individual, I rarely participate constructively and/or respectfully in class activities.	As an individual, I sometimes participate constructively and respectfully in class activities.	As an individual, I usually participate constructively and respectfully in class activities.	As an individual, I always participate constructively and respectfully in class activities.
	I rarely collaborate effectively and respectfully with peers and/or do not follow directions.	I sometimes collaborate effectively and respectfully with peers and follow directions.	I usually collaborate effectively and respectfully with peers and follow directions.	I always collaborate effectively and respectfully with peers and model positive class engagement.

In _____ class, this looks like:

Work Ethic - Meets criteria - Effort and attention to detail - Quality of work - Perseverance	I rarely produce work that meets established criteria and my work often lacks attention to detail.	I sometimes produce work that meets established criteria but my work may lack attention to detail.	I usually produce thorough work that meets established criteria.	I always produce thorough work that meets or exceeds established criteria.
	I rarely complete assignments independently and need frequent reminders from peers or teachers to complete work.	I sometimes have to be prompted more than once to begin work.	I usually begin work independently and finish tasks appropriately.	I always begin work independently, finish tasks appropriately, and take initiative toward the next task.
	I rarely access resources to help solve problems and/or to complete my work.	I sometimes access resources to help solve problems and/or to complete my work.	I usually access resources to help solve problems and/or to complete my work.	I actively seek out resources to help solve problems and/or to complete my work.

In _____ class, this looks like: