

## Morning Meeting - Burlington City & Lake Semester

Fall 2018

Time	Agenda Item	Who?
8:05 (3 min)	<b>Welcome &amp; Attendance</b> <b>Contribution Roles call out</b>	<i>Morning Meeting Leader</i>
8:08 (3 min)	<b>Shout-outs / Appreciations</b>	<i>Open Round (Led by MML)</i>
8:11 (4 min)	<b>Check-In Question</b>	<i>ALL (Led by MML)</i>
8:15 (10 min)	<b>Contributions</b>	<i>ALL, as assigned</i>
8:25 (5 min)	<b>News of the Day</b> - preferably local	<i>News Anchors - assigned</i>
8:30 (3 min)	<b>What's happening?</b> (Arts, events, etc. in BTV)	<i>Local Event Announcer - assigned</i>
8:33 (1 min)	<b>Yesterday in Review</b>	<i>Logger</i>
8:34 (5 min)	<b>Day's Plan, Travel and Logistics</b>	<i>Travel Agents with Lead Teacher</i>
8:39 (4 min)	<b>Announcements</b>	<i>Open Round (Led by MML)</i>
8:43 (2 min)	<b>Thought/Quote of the Day</b>	<i>Morning Meeting Leader</i>

## Closing

Duration	Agenda Item	Who?
3 min	<b>Shout-outs / Appreciations</b>	<i>Open Round (Led by MML)</i>
2 min	<b>Announcements</b>	<i>Open Round (Led by MML)</i>
2 min	<b>Tomorrow's Plan</b>	<i>Travel Agents with Lead Teacher</i>
2 min	<b>Homework Reminder</b>	<i>Faculty</i>
1 min	Introduction to the <b>next</b> Morning Meeting Leader	<i>Morning Meeting Leader</i>